



# FREQUENTLY ASKED QUESTIONS

**Q: How many semester hours should I take?**

A: In order to be classified as full-time, a student must take at least 12 hours per semester. Students are not allowed to take more than 18 hours without permission. A student who wants to graduate in 4 years needs to earn an average of 15-16 hours each semester. Keep in mind that the right load for you may be more or less than this average. Most students take 14 hours in their first semester.

**Q: How am I assigned my academic advisor?**

A: Students who take GCS 1100 are assigned to their GCS instructor for advising. These first-year advisors specialize in helping new students adapt to college and specifically to Greensboro College. After completion of the first semester, students are reassigned to an advisor in their major discipline. Transfer students and students who do not take GCS 1100 are assigned to an advisor in their major discipline.

**Q: What is the College's attendance policy?**

A: Each professor sets their own attendance policy and states it on the course syllabus. You should always attend class unless circumstances make it absolutely impossible as failure to attend class will negatively affect your grade. In this case, inform your professor and find out what you need to do to make up work. It is always the student's responsibility to make up missed work, even if the absence is for a College-sponsored event.

**Q: What type of academic calendar does Greensboro College follow?**

A: Greensboro College uses a semester system. Fall semester begins in August, and spring semester begins in January. Full academic calendars are available here: [www.greensboro.edu/academics/registrar/](http://www.greensboro.edu/academics/registrar/)

**Q: What type of grading scale does Greensboro College use?**

A: We use a 4.0 scale with plus/minus grading. Professors set parameters for grades as stated on the course syllabus. Final grades are collectively computed by the Registrar's office to reflect the 4.0 grading scale.

**Q: How do I declare or change my major?**

A: We recommend that students meet with their advisor first before changing their major, which can be done online at [www.greensboro.edu/academics/registrar](http://www.greensboro.edu/academics/registrar). You can change majors and/or minors at any time during your academic career.

**Q: If I need to withdraw from a class, what is the procedure?**

A: Students should first talk to their advisor and financial aid staff before withdrawing from a course. Failure to follow procedures to withdraw could result in your receiving a grade of F in the course. The withdrawal form is available here: [www.greensboro.edu/academics/registrar/](http://www.greensboro.edu/academics/registrar/)

**Q: What academic information does Greensboro College share with parents and others?**

A: Federal law mandates that the College is not allowed to share academic information about students, including grades, with anyone unless the student has given permission. Students can give this permission by completing the *FERPA Authorization to Release Information Request* link in the Empower Pride Page.

**Q: What types of transfer credit does Greensboro College accept?**

A: Transfer credit from a regionally accredited institution of higher education is awarded for courses in which the student earns a grade of C- or better. Official transcripts from every college or university attended prior to GC must be provided. Read the full policy in the Academic Catalog available at: [www.greensboro.edu/academics/course-catalog/](http://www.greensboro.edu/academics/course-catalog/)