

**GREENSBORO COLLEGE SEX-BASED HARASSMENT REPORT FORM**

<b>COMPLAINANT'S INFORMATION (victim of the sex-based harassment):</b>			
Complainant's Name:		Complainant's affiliation to Greensboro College (student, faculty, staff, unaffiliated):	
Complainant's Contact Information (if available):			
Telephone:		Email:	
Complainant's Preference for Action if known:	Support-based resolution	Investigation & Decision-Making resolution	Agreement-based resolution
<b>RESPONDENT(S) INFORMATION: (the individual accused of committing the harassment)</b>			
Respondent's Name (if known):		Respondent's affiliation to Greensboro College (student, faculty, staff, unaffiliated):	
Respondent's Contact Information (if available):			
Telephone:		Email:	
<b>INCIDENT INFORMATION:</b>			
Date and Time of Incident:		Location or address of Incident:	
Description of the Incident (nature of harassment, context or circumstances, such as on campus event, off campus party, during travel, etc.). Additional pages may be attached.			
<b>REPORTER'S INFORMATION:</b>			
Reporter's Name:		Date of Report:	
Reporter's Affiliation to Greensboro College (student, faculty, staff, unaffiliated):		Reporter's Contact Information:	
		Telephone:	
		Email:	
<b>ANY OTHER ADDITIONAL INFORMATION:</b>			
Provide any additional details here that could be helpful (other witnesses, preference for privacy, conditions to improve on campus, interim measures requested, etc.)			

**What should I do with the completed report form?** Please provide the information requested on the other side of this sheet and deliver the completed form to:

**Emily Scott  
Title IX Coordinator  
Greensboro College  
Main Building Room 231  
Greensboro, NC 27401**

**This form may also be submitted by email to [titleix@greensboro.edu](mailto:titleix@greensboro.edu)**  
Please contact Emily Scott at **(336) 272-7102 ext. 5496** or the email above with any questions.